**Dear Parent/Guardian,**

**You are cordially inv**5**ited to P.S. 329’s May 2017 Student-Led C0nference**

 **hosted by your child\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

During the conference, **your child** will lead a discussion about **his/her progress**. Your child will share his/her work and receive feedback. You, your child, your child’s teacher, and any adult your child or the teacher would like to invite, will participate in the conference. As a parent/guardian, you are a critical partner in helping support your child’s growth therefore, we look forward to your attendance at the 2017 Student-Led Conference**.**

**Your appointment has been scheduled for:**

![ap8_kids1[1]]()**Date: Wednesday, May 17, 2017**

**Scheduled Time: \_\_\_\_\_:\_\_\_\_\_ pm\***

**Location: P.S. 329~2929 West 30 Street~Brooklyn, NY**

**Room: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

If you are unavailable at this time and would prefer to reschedule, please indicate an alternative time below (we will do our best to accommodate your preference however, availability is limited).

\*It is important that you arrive promptly at your scheduled conference time.

Please complete and return the tear-off below confirming your attendance**.**

**Parents + School =Student Success**

**Your child looks forward to sharing his/her progress with you!**

**————————————————————————————————————————**

**Yes, I am available for my child’s conference at the scheduled time of \_\_\_\_:\_\_\_\_ pm**

**OR**

**Please reschedule the time of my child’s conference for \_\_\_\_\_:\_\_\_\_\_ OR \_\_\_\_\_:\_\_\_\_\_**

**(Please be specific. Conferences are scheduled every 10 minutes i.e. 5:10pm: 5:20pm; 5:30pm, etc)**

**\*Your child’s teacher will call you to confirm the rescheduled appointment.**

**Parent/Guardian \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Child’ Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**